Overview of Better Speaker Series, Successful Club Series, Leadership Excellence Series

Better Speaker Series *

Each module in this set of programs is a 10-15 minute educational speech on a speaking-related topic, to be presented during a Club meeting by the Vice President Education or other member. Each program includes a script and overhead transparencies.
* Completion of programs from this series can be used to meet criteria for the AC-Silver award.

Beginning Your Speech (Cat No. 270)
Suggestions for starting off your speech right.

Concluding Your Speech (Cat No. 271)
Tips for ending your speech with power.

Take the Terror Out of Talk (Cat No. 272)
Techniques for overcoming nervousness when speaking.

Impromptu Speaking (Cat No. 273)
Don't be caught off balance when speaking off-the-cuff!

Selecting Your Topic (Cat No. 274)
Running out of speech ideas? Here's how to develop new ones.

Know Your Audience (Cat No. 275)
If you can relate to your audience, they will relate to you.

Organizing Your Speech (Cat No. 276)
Once you know what to say, consider next the when and the how.

Creating An Introduction (Cat No. 277)
Great introductions should precede great speeches.

Preparation & Practice (Cat No. 278)
Techniques for preparing and rehearsing your next speech.

Using Body Language (Cat No. 279)
Learn how to use facial expressions, gestures, and other body language to enhance your speech.

Successful Club Series*

This set of programs addresses the subject of quality Club meetings and how members can achieve them. It also offers tips on attracting and maintaining a healthy membership level. Each module can be presented during a Club meeting by the VP Education or other member. Most modules are 10-15 minutes in length and include a script and overhead transparencies.
* Programs from this series can be used to meet criteria for the AC-Silver award and ALB award.

The Moments of Truth (Cat No. 290)
How to recognize and deal with situations critical to club success, from a visitor's first impressions to recognition of member achievement. Includes a club evaluation chart.

Finding New Members For Your Club (Cat No. 291)
Proven methods to help you seek out those vital new members!

Evaluate To Motivate (Cat No. 292)
Your club members will learn to give evaluations that benefit the speaker, the evaluator, and the audience!

Closing the Sale (Cat No. 293)
Exercise your powers of persuasion during those moments when a guest is deciding to join.

Creating the Best Club Climate (Cat No. 294)
Techniques for creating and maintaining a healthy club environment.

Meeting Roles & Responsibilities (Cat No. 295)
How members can successfully fill each meeting role.

Mentoring (Cat No. 296)
A mentor program offers many benefits for your club and its members. This program defines mentoring, explains benefits, and discusses responsibilities of mentors. Includes a Club Mentor Program for starting a mentor program in your club

Keeping the Commitment (Cat No. 297)
Discusses the 10 standards that comprise "A Toastmasters Promise". Includes 25 promise cards.

Going Beyond Our Club (Cat No. 298)
Find out about learning and leadership opportunities available to members in addition to regular club meetings and activities.

How to be a Distinguished Club (Cat No. 299)
A 10-minute program explaining the 10 goal your club should strive to achieve, why these goals are important, and how to use the Club Success Plan to achieve the goals.*

The Toastmasters International Education Program (Cat No. 300)
Help your members become familiar with the benefits of the TI educational program and available awards. This 10-minute scripted program explains the communication and leadership tracks in which members may participate and the CTM, ATMB, ATMS, ATMG, CL, AL and DTM awards.

Leadership Excellence Series

This set of programs helps members learn the skills they will need to be successful leaders inside and outside of Toastmasters.
* Completion of programs from this series can be used to meet criteria for the ALB award.

The Visionary Leader (Cat No. 311)
Discusses how leaders create and communicate a vision for their organization to help it be successful.

Developing a Mission (Cat No. 312)
Addresses how successful leaders create and communicate a mission for their organization.

Values and Leadership (Cat No. 313)
Examines values and how to employ them as you lead a team toward achieving a goal.

Goal Setting and Planning (Cat No. 314)
Reviews the processes leaders use to set goals and develop plans to achieve these goals.

Delegate to Empower (Cat No. 315)
Discusses how to effectively delegate tasks and responsibilities.

Building a Team (Cat No. 316)
This module reviews how to create and lead a team.

Giving Effective Feedback (Cat No. 317)
This module provides suggestions for offering feedback to others on their performance.

The Leader as a Coach (Cat No. 318)
This module discusses how to work with a team to help them improve.

Motivating People (Cat No. 319)
This modules examines how to be sensitive to your team members' needs and create an environment that will motivate them.

Service and Leadership (Cat No. 320)
This module from The Leadership Excellence Series provides the overall concepts of the service leadership philosophy.

Resolving Conflict (Cat No. 321)
This module from The Leadership Excellence Series provides concepts that will help the presenter and the participants learn conflict resolution skills